



## Participating Employer Form for the SKCA Job Fair

On Wednesday, June 27th at Blue Hills Church, 10306 Blue Ridge Blvd., 4:00pm-7:00pm.

Your name: \_\_\_\_\_

Company: \_\_\_\_\_

Best Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Worksite location - address: \_\_\_\_\_

Job title that you are hiring for (if you have more than one, please either list below, or complete another form:

---

How many **current** openings do you have? \_\_\_\_\_ What is the pay range (\$15/hr or more):\$ \_\_\_\_\_

Is a college degree required: Yes No

What training/certifications are required? \_\_\_\_\_

Are benefits offered: Yes No Is training provided? Yes No

What is the basic job description (that can be shared in our promotional materials. Please feel free to attach a full description, too):

---

### **Details:**

This event is for immediate job openings with pay of at least \$15/hr .We will have a 6' or 8' table for you with 2 chairs at the **Job Fair**, and ask that you arrive at least by 3:30pm (and as early as 3:00pm) to set up. We will send final details closer to the event. This form can also be completed on our website: [SouthKCAAlliance.com](http://SouthKCAAlliance.com). There is not a charge for participation as we are doing this as a service for our community – for both employers and job seekers. Our goal is also to offer job applicants a chance to prepare for the interviews with our Prep Session the week before.

**We ask that you please keep us posted with the number of participants that you ultimately hire from this event.**

If you have interest in participating in the **Prep Session**, the week before the Job Fair, on Wednesday, June 20<sup>th</sup> from 4:00-7:00pm, at Center High School at 8715 Holmes Rd., we'd welcome your help. Please identify the Workshop Sessions that you may be able to help us with:

- ☐ **Mock interviews**
- ☐ **Resume tip writing**
- ☐ **Professionalism 101**

We'll follow up to confirm by Friday, June 15th, if we need your assistance. Thank you for being willing!

With questions, or to return the form, please contact Stacey Johnson-Cosby, President, SKCA: [StaceySKCA@gmail.com](mailto:StaceySKCA@gmail.com)

816-591-5921/cell + text

Form is also on our website: **SouthKCAAlliance.org**